

Kiowa County Hospital District

Clinic Manager

Eads, CO

Clinic Manager at Eads Medical Clinic

Work Schedule: Full Time Days; 5 days a week (M – F) occasional Saturday morning

Responsibilities:

Primary responsibilities are oversight of day-to-day operations of the clinic, provide a work environment that fosters positive energy, creativity, teamwork among staff, and ensures the delivery of quality patient care in a safe and effective manner. Includes maintaining proper staffing levels as well as oversight of administrative tasks to ensure that operation standards are being met. Position will be responsible for financial operations of the clinic, data analysis, staff supervision including selection, training, and evaluation.

Requirements:

Required licensure/certification: Basic Life Support (BLS). KCHD will help applicant obtain.

Supervisory experience in the medical and behavioral health industry demonstrating proficient management, decision making, interpersonal and financial management skills is preferred.

This position's pay range is \$17.00 - \$30.00 per hour dependent on education and experience.

Benefits include health insurance, dental insurance, vision insurance, life insurance, short term disability, retirement, paid days off, sick leave, and healthy families and workplace leave.

Applications are available at kchd.org or 1208 Luther Street, Eads, CO 81036.

For more information, please contact Human Resources at 719-438-5401.

Kiowa County Hospital District is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, disability status, protected veteran status or any other characteristic protected by law.